



**DEPARTMENT OF THE AIR FORCE**  
AIR FORCE LIFE CYCLE MANAGEMENT CENTER  
CRYPTOLOGIC AND CYBER SYSTEMS DIVISION  
JOINT BASE SAN ANTONIO-LACKLAND, TEXAS 78243-7081



25 Aug 2020

## MEMORANDUM FOR AFLCMC/HNCKC

Attn: GG-14 Richard R. Bremer

FROM: AFLCMC/HNCO  
3133 General Hudnell, Suite 200  
San Antonio, TX 78226-1885

SUBJECT: Appointment of Inquiry Official

1. You are appointed to conduct a preliminary inquiry into a recently reported security incident. The incident involves the failure to follow proper industrial security procedures and guidelines for the reporting of and obtaining the required acknowledgement of a sub contractual relationship.
2. The purpose of this inquiry is to determine whether a compromise occurred and to categorize this security incident. The categories are: security violation, security infraction, or inadvertent disclosure. You are authorized to interview those persons necessary to complete your findings. You are further authorized access to records and files pertinent to this inquiry. Your clearance/access has been verified based on the initial findings of this incident.
3. Conducting this inquiry will be your primary duty until completed. Contact Mr. William O. Rowe, AFLCMC/HNCO Chief of Security for a briefing on your responsibilities, conduct of and limitations to the inquiry. Your written report will be submitted to me no later than 10 working days of your appointment as Inquiry Official. At a minimum, your report must contain:
  - a. A statement that a compromise or possible compromise did or did not occur.
  - b. Category of the security incident.
  - c. Cause factors and responsible person(s).
  - d. Recommended corrective action needed to preclude a similar incident.
4. Notify Mr. Rowe immediately if you determine a compromise has occurred. You are encouraged to obtain technical assistance from Mr. Rowe or Mr. Jose A. Morin, GSSO, during the course of this inquiry whenever necessary.

**EKHOLM.JARED.** Digitally signed by  
**M.1261090488** EKHOLM.JARED.M.1261090488  
Date: 2020.08.26 12:48:24 -05'00'

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